

Capswood, Oxford Road, Denham, Bucks UB9 4LH **Telephone:** 01895 837200 **DX:** 40261 Gerrards Cross

www.southbucks.gov.uk

DEMOCRATIC AND ELECTORAL SERVICES

Dealt with by: Democratic Services Switchboard: 01895 837200

My Ref: e-mail: democraticservices@southbucks.gov.uk

Date: 2 May 2016 Direct Line: 01895 837225/837227

Dear Councillor

OVERVIEW AND SCRUTINY COMMITTEE

The next meeting of the Overview and Scrutiny Committee will be held as follows:

DATE: TUESDAY, 10TH MAY, 2016

TIME: AT THE CONCLUSION OF THE ANNUAL

MEETING OF COUNCIL

VENUE: ROOM 6, CAPSWOOD, OXFORD ROAD, DENHAM

Only apologies for absence received prior to the meeting will be recorded.

Yours faithfully

Jim Burness

Director of Resources

To: The Overview and Scrutiny Committee

Mr Hollis Mr Harding Mr Bastiman Mrs Lowen-Cooper Mr Read Mr Sangster Mr Walters MBE

Audio/Visual Recording of Meetings

Please note: This meeting might be filmed, photographed, audio-recorded or reported by a party other than South Bucks District Council for subsequent broadcast or publication.

If you intend to film, photograph or audio record the proceedings or if you have any questions please contact the Democratic Services Officer (members of the press please contact the Communications Officer).



Declarations of Interest

Any Member attending the meeting is reminded of the requirement to declare if he/she has a personal interest in any item of business, as defined in the Code of Conduct. If that interest is a prejudicial interest as defined in the Code the Member should also withdraw from the meeting.

AGENDA

(Pages)

- 1. Apologies for Absence
- 2. Election of Chairman
- 3. Election of Vice-Chairman

The next meeting is due to take place on Thursday, 30 June 2016

